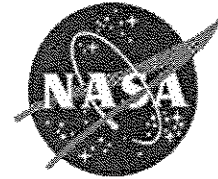


National Aeronautics and
Space Administration

John H. Glenn Research Center
Lewis Field
Cleveland, OH 44135-3191



May 18, 2011

Reply to Attn of: CHC

TO: **All Personnel Associated with the Acquisition Entitled Glenn Engineering and Scientific Services-3 (GESS-3)**

FROM: CHC /Contracting Officer, Institutional Services Branch

SUBJECT: Blackout Notice

The Request for Quotes (RFP) for the GESS-3 procurement was released May 18, 2011. Therefore, in accordance with NFS 1815.201, the "Blackout Period" is now in effect and **all associated personnel should refrain from communications with prospective Offerors.**

Any comments or questions regarding this procurement should be forwarded to:

Leahmarie (Stervagi) Koury
Contracting Officer
Leahmarie.Koury@nasa.gov
216-433-2137

Notwithstanding the above, it is recognized that certain personnel have a need to communicate with prospective offerors relative to the performance of ongoing work under **existing contracts**. Such communications are permissible, but limited **solely** to existing contracts and may **not** be expanded into matters relating to this procurement.

The above restriction also does not apply to communications with the Glenn Research Center's Ombudsman, Kirk D. Seablom.

Please disseminate this message throughout your organization.

A handwritten signature in cursive script that reads "L. Koury".

Leahmarie Koury
Contracting Officer